

International Chemical Shipment

Document Checklist

Complete one sheet per consignment before the package is tendered. Record the evidence for each item, mark anything not applicable, and return it with the shipping file.



Chemply™

SDS AUTHORIZING PLATFORM

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SHIPPER / COMPANY NAME

PRODUCT / FORMULATION REV.

ORIGIN → DESTINATION

MODE(S) / CARRIER

UN NO. / SHIPPING NAME

CLASS / DIV. · PG

NUMBER OF PACKAGES

ITEM	CONDITION TO BE CONFIRMED BEFORE TENDERING	EVIDENCE / DOCUMENT REF.	✓	N/A
A · PRODUCT, ROUTE AND CONSIGNMENT				
01 Product identity fixed	Name, code, formulation revision and physical form match the material being packed.		☐	☐
02 Route and modes confirmed	Origin, destination, transit points and each mode are recorded; every leg has its own modal rule.		☐	☐
03 Consignment described	Package types, inner and outer quantities, number of packages, and net and gross quantity.		☐	☐
B · DESTINATION-COMPLIANT SAFETY DATA SHEET				
04 Receiving jurisdiction identified	The sheet is prepared for the market of supply; origin-country requirements do not extend to it.		☐	☐
05 Format and language	Section format and language meet each receiving market's requirements (see page 3).		☐	☐
06 Jurisdiction-specific content	Market-specific content is present, e.g. UFI and EU-only hazard class entries on an EU sheet.		☐	☐
07 Current revision in use	The issued revision matches the current formulation and determinations; superseded sheets withdrawn.		☐	☐
08 Carrier copy	Any carrier- or operator-required copy is held, in the language that party specifies.		☐	☐
C · TRANSPORT CLASSIFICATION				
09 Applicable rule and edition	The modal rule and edition for each leg are identified, with the list entry relied upon.		☐	☐
10 Transport description	UN number, proper shipping name, class or division, subsidiary hazard, packing group, technical name.		☐	☐
11 Classifier identified	The person or function responsible for the determination and its basis are recorded.		☐	☐
12 Reconciled against SDS §14	Section 14 agrees with the determination; where it does not, the declaration governs.		☐	☐
13 Exceptions and special provisions	Any limited quantity, excepted quantity or special provision relied upon is evidenced, not assumed.		☐	☐

Shipment Records

ITEM	CONDITION TO BE CONFIRMED BEFORE TENDERING	EVIDENCE / DOCUMENT REF.	✓	N/A
D · TRANSPORT DOCUMENT FOR THE LEG				
14 Declaration or shipping paper	The document required by the governing modal rule is prepared for this consignment.		☐	☐
15 Certification and signature	Certification and signature complete, by a person holding current training where required.		☐	☐
16 Copies distributed	Copies issued to carrier and consignee and retained for the applicable retention period.		☐	☐
E · PACKAGE, MARKS AND LABELS				
17 Authorized packaging	Packing instruction identified; UN specification packaging used within its certification terms.		☐	☐
18 Transport labels and marks	Hazard labels, UN number and shipping name marks, orientation arrows and other marks applied.		☐	☐
19 Supply label on the container	The receiving market's supply label is applied; transport labels do not substitute for it.		☐	☐
F · EMERGENCY, COMMERCIAL AND REGULATORY RECORDS				
20 Emergency response information	Response information and the 24-hour number required by the applicable rule are available.		☐	☐
21 Commercial and customs set	Invoice, packing list, bill of lading or air waybill, export and import declarations complete.		☐	☐
22 Permits and certificates	Licences, permits, manifests or certificates held where further control applies.		☐	☐
23 Carrier acceptance conditions	Operator and state variations, pre-notification and carrier restrictions on this route reviewed.		☐	☐

Outstanding items, basis for not-applicable entries, and route-specific conditions

PREPARED BY NAME / FUNCTION	CHECKED BY NAME / FUNCTION	APPROVED FOR RELEASE NAME / FUNCTION
DATE	DATE	DATE

SCOPE OF THIS DOCUMENT

A preparation and evidence record. Not a declaration, an approval, or advice in respect of a specific shipment. Each item is subject to the current text of the applicable modal rule, the hazard communication requirements of the destination market and the conditions of the accepting carrier. Where an item is marked not applicable, record the basis above.

Transport Documents by Mode · SDS by Destination

Transport document by mode			
MODE	GOVERNING RULE	TRANSPORT DOCUMENT	POINTS TO RECORD
Air	ICAO Technical Instructions; commercially, the IATA DGR	Shipper's Declaration for Dangerous Goods	Operator and state variations apply extensively; a number require an English-language sheet with the consignment. Review them for every operator on the routing.
Sea	IMDG Code (IMO)	Dangerous goods declaration; container/vehicle packing certificate where applicable	Marine pollutant status, stowage and segregation govern acceptance. Terminal booking requirements are confirmed separately.
Road — Europe	ADR	Transport document per ADR 5.4.1	Instructions in writing for the crew and tunnel restriction codes apply in addition.
US ground	49 CFR Subchapter C (PHMSA)	Shipping paper with emergency response information	Transport prepared under the ICAO Technical Instructions or IMDG Code may be authorized under §§171.22–171.25.
Model text	UN Model Regulations ("Orange Book")	— source document, not a shipping document	Nine transport classes, packing groups I–III, and identification by UN number and proper shipping name. Each mode implements it separately.

A multi-leg journey may require more than one of these documents; prepare each under the rule governing that leg.

Safety data sheet requirements by destination market			
MARKET	FORMAT BASIS	LANGUAGE	MARKET-SPECIFIC CONTENT
United States	OSHA HazCom, 29 CFR 1910.1200(g); 16 sections per Appendix D	English; further languages may be added	All 16 sections in order; a sub-heading without data is marked as such. OSHA has stated it will not enforce the Sections 12–15 information requirements.
European Union	REACH Art. 31 and Annex II as amended by (EU) 2020/878	An official language of each Member State of supply Art. 31(5)	UFI in Section 1 for mixtures subject to poison centre notification (Annex VIII to CLP). EU-only hazard classes identified where they apply: endocrine disruptors, PBT, vPvB, PMT, vPvM.
Great Britain	GB CLP and UK REACH	English	A regime separate from the EU; an EU sheet does not automatically satisfy GB requirements.
Canada	Hazardous Products Regulations	English and French	Both language versions supplied; classification requirements form a separate body of law.

A single English-language sheet supplied into several EU Member States will not satisfy Article 31(5) in each of them. Differences in GHS revision alignment are expected: the 2024 HazCom final rule (89 FR 44144) aligned OSHA primarily with GHS Revision 7; the EU and current UN text are based on later revisions.